

## **Rail Design Services - CSO Solicitation No. 2113**

**THIS SOLICITATION IS BEING EXTENDED TO PREQUALIFIED FIRMS AND IS POSTED HERE FOR INFORMATION ONLY.**

The Connecticut Department of Transportation (Department) is seeking to engage a professional consulting engineering firm to provide signal and communications design to upgrade the network infrastructure in the Metro-North Railroad New Haven Line. The project includes the design of fiber optic cable, security cameras and equipment along the New Haven Main Line. This will allow capabilities to access at remote locations local video cameras at stations, yards, and bridges by Metro-North, the MTA Police Department, the Department, and/or State and local police.

Please be advised that the selected firm will not be eligible to offer their services, either as a prime consultant or subconsultant, for the construction phase of the specific Department projects for which services were provided by that firm in the preparation of the final contract documents.

If your firm desires to be considered for this assignment, your submittal should consist of a one-page letter of interest and Department Form CSO 255 with a maximum of five resumes. One of the resumes must be that of the proposed Engineer-in-Charge of the work, as well as assurance that he/she will be available for this assignment when required. Four copies of the submittal are required, and they must be postmarked by March 16, 2010 or hand delivered by 4:00 p.m. on that date. Included in the submittal must be a brief narrative summarizing your current workload, a description of proposed staff, qualifications, discipline experience and expertise in the following areas: (1) Evaluation of railroad signal and communications systems, (2) Design of railroad signal and communications systems, (3) Railroad construction staging, and (4) Familiarity with ConnDOT policies, procedures, standards, and AREMA (American Railroad Engineering Maintenance-of-Way Association) requirements.

Do not send additional documentation other than what is requested. The Consultant Selection Panel may reject your submittal, and your firm may not be considered for this project if you provide additional documentation such as corporate brochures, background information, and histories.

You are advised that a disadvantaged business subconsultant goal applies to this project. The goal will be no less than fifteen percent of the agreement value. Within the submittal, you must include the designated certified Disadvantaged Business Enterprise (DBE) subconsultant(s) which you plan to use. The DBE subconsultant(s) must be currently certified by the Department. All firms are advised that the prime consultant must perform the major part of the work with employees of the firm. Subconsultants may be used to comply with DBE requirements or perform specialized work. Joint venturing assignments will not be allowed.

Please be advised, that as of August 1, 2007, the Office of Policy and Management has updated its contracting affidavits and certifications, as well as timeline of when these documents are required to be completed, signed and returned. For the purposes of Form 1 (Gift and Campaign Contribution Certification), the planning date is defined as the date when the Commissioner granted approval to hire a consultant. For this project, the planning date is January 26, 2010. This is the date the selected firm must use when completing Form 1 at the time the agreement/contract is executed in accordance with the Connecticut General Statute (CGS) Section 4-252 and Executive Order No. 7C, paragraph 10. Please be advised that Form 5

(Consulting Agreement Affidavit) in its revised format (Rev. 2-1-10), must be completed and **one copy** should be submitted with your letter of interest package. Please do not staple or bind the affidavit in your submittal package. Forms 1 and 5 apply to all consulting agreements/contracts which have a total value to the State of fifty thousand dollars (\$50,000) or more in a calendar of fiscal year. Any consultant that does not make the certifications required under subsection (c) of CGS 4-252 or refuses to submit the affidavit required under subsection (b) of CGS 4a-81 shall be disqualified and the Department shall award the agreement/contract to the next highest ranked consultant or seek new submittals in accordance with subsection (d) of CGS 4-252 and subsection (d) of CGS 4a-81. Further information on these requirements can be obtained online at <http://www.ct.gov/opm> via the Ethics Affidavits link.

For all State contracts, as defined in P.A. 07-1 having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this submission in response to the State's solicitation expressly acknowledges receipt of the State Elections Enforcement Commission's (SEEC) notice advising state contractors of state campaign contributions and solicitation prohibitions, and will inform its principals of the contents of the notice. The SEEC Form 11 is enclosed herewith and hereby made a part of this solicitation.

Prior to the negotiation process, the selected firm will be required to have a Department approved audit and affirmative action plan, as well as current corporate registration with the Secretary of State (partnerships excluded). The selected firm will also be required to maintain insurance coverage from a firm licensed to do business in the State of Connecticut. Proof of coverage must be submitted on Department Forms CON-32 and DOC-001 prior to the start of the negotiations process. In addition, the selected firm will be required to obtain Railroad Liability Insurance.

Circumstances may require the rescheduling or cancellation of projects. Should this action be necessary, the Department would be under no obligation to provide supplementary work for the firm selected for this assignment. The Department reserves the right to award subsequent phases of assignments to other qualified firms.

The Department reserves the right to add an additional project(s) of a similar nature for a separate selection, should additional projects become available prior to the interview phase of the selection process.

Please be advised that firms must also be prequalified in the particular year a shortlist is finalized and/or a selection is made.

All inquiries regarding this request for Letter of Interest shall be directed to the Consultant Selection Office at (860) 594-3017.